Information Security Policy

Management Statement

Compliance with the BCN Group Ltd's Information Security Policy is mandatory for all staff and third parties accessing any BCN Group Ltd data.

All managers are directly responsible for the implementation, management, and monitoring of adherence to the policy for their departments.

Policy

This policies' aim is to protect BCN Group Ltd's information assets against external and internal threats, whether accidental or deliberate in nature.

This Information Security Policy is endorsed by the CEO and the senior leadership team.

This Policy ensures that:

- Confidentiality of information is assured.
- Integrity of information is always maintained.
- Availability of information for relevant business processes will be maintained.
- Information will be protected from unauthorised access.
- All regulatory and legislative requirements will be met.
- Information security training is provided for all employees.
- All suspected or actual security breaches will be reported, and the Support Team will investigate.
- Business Continuity Management and Cyber Incident Response plans are in place.
- Information Security Objectives are in place.
- The ISMS will be continually improved, and this will be driven by the senior leadership team.

The core objective of this policy is always that, business needs for information and systems will be maintained in a security first approach.

This policy forms a part of the business ISO 27001 Management System and is available to all interested parties as appropriate (note g).

Management Endorsement

This policy applies to all employees, regardless of contractual status. It will be used as part of continual improvement initiatives in the business.

Rob Davies, CEO, September 2023.

Document Title

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Document Revision

Reference	Version	Modified Date	Author(s)	Comments
ISMS-005	14	February 2024	Carly Woodward	General Review

Document Management

Responsibility	Owner
Group Operations Director	Head of Information Security

ISO Applicable?

9001:2015	27001:2013	Clause Identifiers
No	Yes	CL.5.2

Confidentiality

BCN Group Ltd	Client	Proprietary	Public
Yes	Yes	No	Yes

Used in IO
No